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**EXECUTIVE COMMITTEE  
MEETING MINUTES - DRAFT**

**November 20, 2019  
11:00 AM – 12:00 PM**

**Directors Present:** Teri Zywicki, Chair; Jennifer Noyes, Vice Chair; Rep. Jill Billings, Legislative Committee Chair

**Staff and Guests Present:** Rebecca Murray

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**Welcome and Public Comment**

Noyes called the meeting to order at 11:01 AM. Noyes asked if there were any public comments. There were no public comments.

**Approval of September 4, 2019 Executive Committee Meeting Minutes**

Noyes moved to approve the minutes from the September 4, 2019 meeting minutes and Zywicki seconded the motion. Motion carried.

**Review and Approval of the December 4, 2019 Prevention Board Meeting Agenda**

Murray reviewed the draft agenda for the December 4, 2019 meeting of the Prevention Board. Billings moved to approve the agenda and Noyes seconded the motion. Motion carried.

**Adjourn**

Noyes moved to adjourn the meeting and Billings seconded the motion. Meeting adjourned at 11:40 AM.