

State Fiscal Year 2023 Grants Schedule

	RFA- AHT Prevention	Child Sexual Abuse Prevention	Parent Education	Training & TA	Protective Factors training	FRC Infra- structure Dev.	Supplemental Primary Prevention
Reporting							
• Data	semi-annually	semi-annually	WPRS	semi-annually	semi-annually	Varies	TBD
• Quarterly check in	optional	x	x			quarterly	TBD
• Site visit		x	x	x	x	optional	
• Yearend report	x	x	x	x	x	x	x
Continuation application	x			x		x	X
Conference calls, Meetings or Community of Practice	Quarterly, optional	Quarterly (Steering Committee)	Quarterly	Monthly status check-in	Quarterly	See table below for different COPs	TBD
Virtual Grantee meeting, Sept. 27-28	optional	optional	x	Grantee Meeting (co-lead)	x	x	x
Reimbursement System	STAR/PO	SPARC	SPARC	SPARC	Depends on agreement	SPARC	SPARC

Federal Fiscal Year 2023 Grants Schedule:

53206 Family Navigator	Tribal Child Primary Prevention
Semi-annually	Semi-annually
X	x
x	x
x	x
X	
Varies	Quarterly
x	x
SPARC	SPARC

Payment/Reimbursement Information:

FOR CONTRACTS WITH SPARC PAYMENT: State fiscal year 2023 ends on June 30, 2023 and final claims on these funds must be submitted within sixty days of the contract period (August 29, 2022). Funds included in this award are made available through the DCF system for Payments and Reporting Contracts (SPARC). Claims for reimbursement must be submitted online. More information about SPARC, including login: <https://dcfparc.wisconsin.gov/>

FOR CONTRACTS WITH A PURCHASE ORDER: State fiscal year 2023 ends on June 30, 2023 and final invoices on these funds must be submitted to Claire Ackerman by end of June. Notification of final invoice date will be sent in April.

Abusive Head Trauma Prevention Grantees

- **Community of Practice calls**

Dates	Time	Location or Virtual platform link

○ **Reporting**

- Reporting spreadsheet should be updated and sent to Claire Ackerman by August 1, 2023
 - Spreadsheet for reporting is due January 17, 2023 and July 15, 2023
 - Site visit form and Yearend report will be uploaded into SPARC.
 - Annual site visit. Prevention Board will send the site visit form by October 1, 2022. The form needs to be completed and uploaded into SPARC by January 19, 2021. After completed form is uploaded, Prevention Board will schedule site visit (2-hour onsite meeting).
 - Yearend report due July 15, 2023
- Abusive Head Trauma Prevention grantees through the request for application process
- At the start of your funding, work with Claire Ackerman on the reporting requirements.
 - Reporting is due January 17, 2023 and July 15, 2023
 - Yearend report due July 15, 2023

Child Sexual Abuse Prevention Grantee

○ **Steering Committee meetings – TBD**

Dates	Time	Location
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○ **Reporting**

- Reporting spreadsheet should be updated and sent to Claire Ackerman by August 1, 2022
- Spreadsheet for reporting is due January 17, 2023 and July 15, 2023
- Site visit form and Yearend report will be uploaded into SPARC.
- Annual site visit. Prevention Board will send the site visit form by October 1, 2022. The form needs to be completed and uploaded into SPARC by January 17, 2023. After completed form is uploaded, Prevention Board will schedule site visit (2-hour onsite meeting).
- Yearend report due July 15, 2023

Parent Education Grantees Statewide Community of Practice calls

Dates	Time	ZOOM Conference Line
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August 18 th	9:30 am – 11am	Contact Connie Dunlap for Zoom links
November 17 th	9:30 am – 11am	
February 16 th	9:30 am – 11am	
May 18 th	9:30 am – 11am	

Triple P Implementation calls with the Triple P Consultant can still be scheduled as needed.

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○ **Bilingual Community of Practice calls**

Dates	Time	ZOOM Conference Line
July 14 th	10 am – 11am	Contact Connie Dunlap for Zoom links
November 3 rd	10 am – 11am	
March 9 th	10 am – 11am	

Triple P Implementation calls with the Triple P Consultant can still be scheduled as needed.

○ **Reporting**

- Reporting for Triple P and Nurturing Parenting should be entered in the [Wisconsin Prevention Reporting System](#).
- Grantee calls will be scheduled quarterly for one-on-one support and fiscal check-in. Contract Administrator will schedule calls by August 1, 2022.
- Site Visit Form and Year End Report will be uploaded into SPARC.
- Agency newsletters and promotional fliers should be sent to both Merrissa Johnson and Connie Dunlap.
- Yearend report due July 15, 2023.

Training and Technical Assistance

- **Meetings**
 - Meeting third Tuesday of every month
- **Reporting**
 - Reporting spreadsheet should be updated and sent to Becky Mather by August 1, 2022
 - Spreadsheet for reporting is due January 17, 2023 and July 15, 2023
 - Site visit form and Yearend report will be uploaded into SPARC.
 - Annual site visit. Prevention Board will send the site visit form by October 1, 2022. The form needs to be completed and uploaded into SPARC by January 17, 2023. After completed form is uploaded, Prevention Board will schedule site visit (2-hour onsite meeting).
 - Yearend report due July 15, 2023

Protective Factors Framework Certified Trainers

○ **Community of Practice**

Dates	Time	Zoom Conference line

○ **Reporting**

- Site visit (virtual) – 30 minute web conference to be scheduled by Prevention Board in Jan. and Feb. of 2022
- Training Numbers Reporting Survey due Jan. 18, 2022 and July 15, 2022 (number of attendees and courses)
<https://30.selectsurvey.net/doa/TakeSurvey.aspx?PageNumber=1&SurveyID=l8M16l23>
- Notification of Upcoming Training Survey submitted in the quarter prior to training:
<http://43.selectsurvey.net/doa/TakeSurvey.aspx?SurveyID=m8M14o33>
- Protective Factor Training Evaluation **should be provided to participants immediately following last course of training.** See evaluation instructions for specific details.
<http://43.selectsurvey.net/doa/TakeSurvey.aspx?SurveyID=m2M1377K>

FRC Infrastructure Development Grant

Admin Leadership CoP (every other month, 2 hours 9-11 a.m., 3rd Tuesday of the month)

July 19th

September 20th

November 15th

January 17th

March 21st

May 16th

Protective Factors CoP (every other month, 1.5 hours 9-10:30 a.m., 3rd Tuesday of the month/opposite month as Admin. CoP)

August 16th

October 18th

December 6th (moved back to accommodate holiday)

February 14th (moved back due to conflict)

April 18th

June 20th

Parent Leadership CoP (every other month, 1.5 hours 9-10:30 a.m., 2nd Thursday of the month)

July 14th

September 15th (moved ahead to due to conflict)

November 10th

January 12th

March 9th

May 11th

53206 Family Navigator

Quarterly meetings TBD

Contract ends

Tribal Child Maltreatment Primary Prevention Grant

- **Community of Practice**

Dates	Time	Zoom Conference line

- **Reporting**