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**EXECUTIVE COMMITTEE  
MEETING MINUTES – Approved 1/30/24**

**October 25, 2023**

**Directors Present:** Vicki Tylka, Chair; Rep. Jill Billings, Public Policy Committee Chair; William Olivier, Performance Improvement Committee Chair

**Staff and Guests Present:** Eric Koch, Noelle Mullen and Rebecca Murray

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**Welcome and Public Comment**

Tylka, called the meeting to order at 9:04 AM. Tylka asked if there were any public comments. There were no public comments.

**Approval of July 26, 2023 Executive Committee Meeting Minutes**

Olivier moved to approve the minutes from the July 26, 2023, meeting minutes and Billings seconded the motion. Motion carried.

**November 8, 2023 Prevention Board Meeting Agenda**

Murray went over the draft November agenda. Billings moved to approve the draft November Prevention Board meeting agenda and Olivieri seconded the motion. Motion carried.

**Update on Board members**

Murray notified the Executive Committee that the Governor appointed two new members, Sara Christensen and Allison Budzinski. Christensen completed orientation and returned paperwork to the Governor's office. Budzinski requested additional time to complete the paperwork.

**Materials for the Board chair, vice chair and secretary elections**

Murray went over the prepared materials on the responsibilities for the Executive Committee and three elected Board positions. Olivieri motioned to approve the materials with amended language and Billings seconded the motion. Motion carried.

**Adjourn**

Billings moved to adjourn, and Olivieri seconded the motion. Meeting adjourned at 9:34 am.