



**Child Abuse and Neglect Prevention Board
Request for Application Form**

Use of form: Use of this form is mandatory. If the requested information is not provided, the Prevention Board will be unable to process your application. Personal information you provide may be used for secondary purposes [Privacy Law, §15.04(1)(m), Wisconsin Statutes].

<p>Application # 433001-G23-0001897</p>	<p>Title Child Abuse and Neglect Prevention Board Triple P Capacity Building Grant</p>
<p>The Wisconsin Child Abuse and Neglect Prevention Board is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, need it translated to another language, or need other accommodations, please contact canpbprocurement@wi.gov.</p> <p>Request for Applications</p> <p><u>Overview</u></p> <p>The Prevention Board recognizes the importance of proven prevention strategies to strengthen families and reduce the likelihood of child abuse and neglect. Evidence-based parent education is a key component of a comprehensive community family support continuum. The Prevention Board is seeking applications from community-based organizations and tribes with a strong capacity and site readiness to convene multiple partners and develop a coalition approach to implement the multi-level, evidence-based parent education program, Triple P Positive Parenting. When effective prevention and wellbeing strategies are scaled-up with local implementation capacity and best practices, it can contribute more to effective service systems and increase the likelihood of intended outcomes.</p> <p>Definitions:</p> <ul style="list-style-type: none"> • <u>Primary prevention</u> addresses the root causes of child abuse and neglect before it occurs and builds protective factors which act as buffers against adversity while also promoting the optimal development of children. Strategies are generally offered to all families universally without identifying their individual level of risk or likelihood of child maltreatment. • <u>Triple P Positive Parenting Program</u> (Triple P) isn't a single program, but rather a suite of interventions of increasing intensity for parents of children birth–16 years. Within each level, there is also a choice of delivery methods. This ensures Triple P is flexible enough to meet the needs of individual and specific communities. It is designed to give parents as much help as they need – but not too much – to prevent over-servicing and encourage self-sufficiency. Using a universal public health approach, Triple P is a parenting intervention with the main goals of increasing the knowledge, skills, and confidence of parents and reducing the prevalence of mental health, emotional, and behavioral problems in children and adolescents. • <u>Capacity building</u> is the improvement in an organization's facility "to produce, perform or deploy." This can include activities that are designed to improve and enhance the organization's ability to achieve its goal and sustain it over time. 	

Eligibility

Community-based organizations that currently provide primary prevention services available to all families in a service area, with the capacity to implement Triple P, are eligible to apply. Wisconsin's 11 federally recognized tribes are also eligible to apply. For the purposes of this Request for Application (RFA), a community-based organization is one that meets all the following requirements:

- Offers services to all families in the service area instead of or in addition to offering services based on an assessment of risk factors
- Services are provided using a strengths-based approach
- Has ability to (or history of) collaborate(-ing) with other agencies to implement and scale up a program
- Services are grounded in the five *Strengthening Families Protective Factors* (concrete supports in time of need, social connections, social and emotional competence of children, parental resilience, knowledge of parenting and child development)

The following tribes are eligible to apply:

- Bad River Band of Lake Superior Chippewa
- Forest County Potawatomi
- Ho-Chunk Nation
- Lac Courte Oreilles Band of Lake Superior Chippewa
- Lac du Flambeau Band of Lake Superior Chippewa
- Menominee Indian Tribe of Wisconsin
- Oneida Nation
- Red Cliff Band of Lake Superior Chippewa
- Sokaogon Chippewa Community
- St. Croix Chippewa Indians of Wisconsin
- Stockbridge-Munsee Band of Mohican Indians

Applicants offering secondary or tertiary prevention services are eligible to apply only if they offer them in addition to primary prevention services. Applicants must offer, at minimum, one service that is open to all families regardless of level of risk to be eligible for this funding opportunity. Programs may not serve families with open Child Protective Services cases. **This grant does not fund home visitation programs or evidence-based parent education at the treatment or tertiary level.**

***If you have previously completed a Capacity Building initiative with the Prevention Board, your organization is not eligible to apply.**

Use of Funds

Funds must be used to coordinate, scale-up, and support Triple P, a multi-level, evidence-informed/based parent education programming in a service area. Applicants must provide a description of strong capacity and site readiness to convene multiple partners and develop a coalition approach to implement multi-level, evidence-based parent education programming. The first year of the Triple P Capacity Building Grant will address community readiness and planning only (training and implementation will be implemented in years 2 and 3). The grant recipients and the Prevention Board will negotiate the timing of Triple P training, budget, and program implementation in years two and three.

Triple P is an effective, multi-level evidence-informed/based parent education program for universal and indicated populations. It offers simple, practical strategies to help parents build strong, healthy relationships, confidently manage their children's behavior, and promote positive child development. Triple P has been

shown to work across cultures, socio-economic groups and in many kinds of family structures. Different levels and parts of the Triple P system can be funded:

- Triple P for parents of children from birth to 12 years of age including Seminars, Primary Care, Discussion Groups, Standard or Groups
- Triple P Stepping Stones for parents of pre-adolescent children with intellectual or physical disabilities who have disrupted behavior including Seminars, Primary Care, Group or Standard
- Teen Triple P for parents of children from 12 to 16 years of age including Seminars, Primary Care, Discussion Groups, Standard or Groups

Program Goals

The Triple P Capacity Building Grant is a three-year grant. The first year will focus on community readiness and planning, and the second and third year will focus on staff training and program implementation.

The goals of the Triple P Capacity Building Grant are to scale-up the Triple P system in an area in order to:

- Strengthen families by increasing protective factors in parents and reducing risk factors.
- Prevent incidences of child abuse and neglect.
- Establish and enhancing evidence-based/evidence-informed parent education programming as part of a comprehensive community family support continuum.
- Make parent education programming available and accessible to all parents and caregivers in service area (part of collaboration).
- Realize population level benefits for local children, families, and communities.

Triple P is an evidence-based parenting and family support system. Triple P draws on social learning, cognitive behavioral and developmental theory as well as research into risk factors associated with the development of social and behavioral problems in children. It aims to equip parents with the skills and confidence they need to be self-sufficient and to be able to manage family issues without ongoing support. Applicants should review the Triple P system to assess fit and readiness.

Resources:

[Triple P Capacity Building Continuum](#)

[What is the Triple P System?](#)

[Lead Agencies or Communities Scaling up the Triple P System of Interventions](#)

Applicants must:

- Demonstrate a history of collaborating with other agencies to implement and scale up a program.
- Describe plans to determine community readiness.
- Describe plans to educate key community stakeholders about the need for multi-level, evidence-based parent education programming.
- Describe plans for linking local leadership and implementation teams across the community to create a shared vision for positive parenting supports in their community. Identify partners and their role, including but not limited to coalition partners, direct service providers, systems, and agencies where the evidence-based parent education programming could be embedded.
- Demonstrate understanding of evidence-based principles and parent education programming.
- Assume responsibility for ensuring direct service staff funding for local delivery of interventions.
- Participate in monthly meetings with Prevention Board and outside consultants for a minimum of the first 18 months of the grant period.
- Participate in the annual grantee meeting.

- Facilitate dialogue among partners.
- Provide local strategic direction.
- Manage data collection and analysis.
- Coordinate community outreach.
- Disperse funds to service organizations.
- Follow and test capacity building process detailed from the first Triple P Capacity Building grantee cohort.
- Provide feedback on the capacity building process to refine/improve the Capacity Building Toolkit.

Contract Term

The anticipated contract start date is July 1, 2022, and will continue through June 30, 2023, contingent upon continued funding. The first year of the Triple P Capacity Building Grant should address community readiness and planning. By mutual agreement of the Prevention Board and the contractor, the contract may be renewed up to two (2) additional one (1) year implementation periods subject to satisfactory program performance and continued availability of funds.

Contract Cycle	Dates	Total amount available	Number of grants	Grant Amount	Required Match
Planning Year	July 1, 2022- June 30, 2023	\$100,000	2	\$50,000	\$12,500
Renewal 1	July 1, 2023- June 30, 2024	\$200,000	Renewal	\$100,000	\$25,000
Renewal 2	July 1, 2024- June 30, 2025	\$200,000	Renewal	\$100,00	\$25,000

Number and amount of Grant Awards

The Prevention Board Triple P Capacity Building Grant will fund a maximum of two grants. A 25 percent match is required. Match may be cash or in-kind. Organizations may only submit one application per organization.

Should additional state or federal funds become available for any of these services, the Prevention Board may utilize the results of this RFA to fund additional awards.

Application Requirements

Please address the following (maximum 8 single-spaced pages. Label each section with item number and bolded title. Font size must be easily readable by the evaluation team. The budget and budget narrative, partnership letters, personnel breakout, and grant proposal workplan sections will not count toward the total page limit):

1. Organization Description (15 points)

- Include the organization’s mission statement and goals. Tribes should describe their membership and service area.
- Describe how your mission aligns with the Prevention Board’s mission. Tribes should describe current services for strengthening families and reducing child abuse and neglect.
- Describe organizational experience that will demonstrate capacity to execute this project, to work effectively with multiple partners, and to manage grant funds.
- Include information on utilization and professional development of cultural responsiveness in the recruitment and training of staff and volunteers.
- Describe how you are culturally responsive in the recruitment and training of your staff and volunteers as well as how you prepare them to use a culturally responsive approach with participants and

community members they serve.

2. Organizational Capacity and Staff Qualifications (20 points)

- Provide a minimum of two examples of your tribe's or organization's participation in other community-based coalitions, initiatives, and partnerships, and describe your organization's role in each example.
- Describe your tribe's or community's long-term vision for evidence-based parent education.
- Articulate an understanding of evidence-based practices and parent education. If applicable, include your organization's experience implementing evidence-based practices and programming to fidelity.
- Provide a staffing plan detailing each role involved in the project (contract manager, coalition lead, facilitator, etc.).
- Describe leadership support for staff development.
- Describe training of staff who interact with children and families on trauma informed principles and how they are implemented.
- Describe existing efforts or plans for year one to ensure all staff providing Triple P are trained in the *Bringing the Protective Factors Framework to Life in Your Work* and strengths-based approaches.
- Describe your tribe's or organization's efforts to involve parents in planning and implementation of multi-level, evidence-based parent education programs. This should include planning and implementation aspects, such as timing, location, and other logistics.
- Describe the anticipated process for recruiting and hiring a community coordinator or if an existing staff person will serve in this role, attach resume and job description (attachments will not be counted towards the page limit). This is the only allowable salary expense under this grant.

3. Community Partners (20 points)

Clearly define the target population to be served and provide a detailed description that includes the following:

- Plans to determine community readiness. The plan should include but is not limited to any readiness assessments or tools (such as Lead Agencies or Communities Scaling up the Triple P System of Interventions) that may be used.
- Plans to educate key community stakeholders about the need for Triple P.
- Plans to obtain buy-in and involvement for Triple P from decision-making leadership.
- Plans for linking local leadership and implementation teams across the community to create a shared vision for positive parenting supports in their community.
- Plans for community-based agencies who would be providing Triple P with existing staff. This grant does not allow direct service staff expenses.
- Provide a minimum of two (2) partnership agreements such as memoranda of understanding or letters of support for this project to support agency and community readiness.

4. Project Description Narrative and Work Plan (25 points)

Using the Proposal Work Plan, provide a detailed timeline for the first 12-month period of planned grant activities, including, but not limited to, program start and end dates, trainings, special events, and planning. **A work plan should be created for year one only.** The grant recipients and the Prevention Board will need to mutually agree on the timing of training, budget, and implementation in years two and three.

In addition to completing the Proposal Work Plan, provide a narrative that clearly describes the project in sufficient detail to give reviewers adequate information to assess your proposed work. Include the following in your description:

- How this project will align with current prevention efforts in the community.

- Describe how Triple P fits into a community family support continuum. Provide a list of community partners and roles, including but not limited to:
 - Organization(s) that will be providing Triple P programming with existing staff.
 - The proposed members of leadership team or decision-making team.
 - Possible local funder(s).
 - Rationale for the proposed strategies.
 - Plans for enhancing parent voice efforts with this project.

Note: During contract negotiations, the work plan will be finalized with input from the Prevention Board.

5. Data Reporting, Outcomes, and Evaluation (10 points)

Describe the anticipated project outcomes for each of the potential fund cycles (contract terms July 1, 2022, to June 30, 2023; July 1, 2023, to June 30, 2024; July 1, 2024 to June 30, 2025). An outcome is a change in knowledge, attitude, skill, behavior, emotional status, or life circumstance due to the service being provided. Outcomes must be measurable, verifiable, and should have an impact on identified need.

For the Year 1 Planning phase:

- Describe experience using data to inform and make decisions.
- Describe how measures will be identified during the first year (planning and collaborating).

The Prevention Board has developed the Wisconsin Prevention Reporting System (WPRS). All grant recipients will be required to enter data into the system during Years 2 and 3. The Prevention Board will work with grant recipients to develop reports in WPRS to measure short-term and medium-term outcomes.

- Identify who will be responsible for collecting and analyzing the data and how data collection will be used for program improvement.
- Describe the benefit that this project has for the community.
- Describe how the contractor will use data and outcomes.

6. Budget and Budget Narrative (10 points)

Applicants must use the provided Project Budget Summary Form. In addition, provide a narrative describing:

- How the funds will be used.
- How these funds will complement existing resources.
- The source of the required match and a plan for securing match funds for Years 2 and 3. The in-kind and cash match budgets must be clearly separated from the grant request in both the budget narrative and summary.

Data Collection and Reporting Requirements

Applicants awarded a contract will be required to report the following during Year 1:

- Community Readiness Assessment.
- Community Resource Assessment.
- Implementation Plan.
- Training Plan.

Applicants who receive funds for Years 2 and 3 must:

- Report on the number of people served.
- Use assessments and enter data into the Wisconsin Prevention Reporting System (<https://wprs.daiseysolutions.org/>). The assessments include, but are not limited to, Parent Assessment of Protective Factors (PAPF), Parenting and family Adjustment Scales (PAFAS), and the Adult Adolescent Parenting Inventory (AAPI-2).

Progress Reports will be due semi-annually.

Evaluation and Grant Award

Applications will be evaluated using the point scale as set forth in the "Application Requirements" section. Applications will be evaluated by a team of reviewers.

The review team will recommend the Prevention Board fund the two top-scoring applications.

<p>Issue Date November 8, 2022</p>	<p>Due Date January 10, 2022 by 5 pm CST</p>	
<p>Proposer Question/Answer Meeting via Zoom November 17, 2021 at 11:30 a.m.</p>	<p>Questions or clarifications regarding this application including noted errors, discrepancies, ambiguities, exceptions, additions, or deficiencies must be submitted in writing through email on or before 4:00 p.m. CST, December 9, 2021.</p> <p>A zoom session will be held November 17, 2021, at 11:30 AM at this link. https://us06web.zoom.us/j/82236178154?pwd=aS9BOXczbVhFMnM1ZndOc2YwdVlRQT09</p> <p>Meeting ID: 822 3617 8154 Passcode: 356794</p> <p>Answers to questions will be posted on Prevention Board website in an addendum. Proposers will be expected to submit a signed copy of the addendum with application.</p> <p>Questions received after December 9, 2021, will not be answered.</p>	
<p>CANPB Contact Name Merrissa Johnson</p>	<p>CANPB Contact Phone 608-266-3737</p>	<p>CANBP Contact Email canpbprocurement@wi.gov</p>

Successful applicants must sign a contract. Most will be signing the Prevention Board Standard Contract. For situations where the Standard Contract is not required, the DOA Standard Terms and Conditions will apply. Some awarded applicants may be asked to establish their financial stability. Samples can be found on the Prevention Board's Grant Opportunities Page. <https://preventionboard.wi.gov/Pages/Funding/FundingOpportunities.aspx>

APPLICANT INFORMATION

Legal Applicant/Organization Name		Telephone Number	
Applicant Contact Name		DUNS Number	
Applicant/Organization Mailing Address (Street, City, State, Zip Code)			
Applicant Contact Email Address			
Preschool Development Grant region <input type="checkbox"/> Northeastern <input type="checkbox"/> Northern <input type="checkbox"/> Southeaster <input type="checkbox"/> Southern <input type="checkbox"/> Western		No. full-time employees	No. part-time employees
We certify that everything in the application is true to the best of our knowledge and we will adhere to the requirements of the application and the resulting contract.			
Name of Authorized Representative:	Title of Representative:	Phone of Representative:	
Signature of Representative:	Date Signed	Email of Representative:	

**Capacity Building Evidence-based Parent Education
 Project Budget Summary Form**

Name of Project: _____

BUDGET CATEGORY	COLUMN A	COLUMN B	COLUMN C	TOTAL OF COLUMNS A, B AND C
	GRANT AWARD	IN-KIND MATCH	CASH MATCH	
Personnel (including volunteers)				
Fringe Benefits (% of salaries)				
Consultant Services (including audit)				
Staff Travel				
Participant Travel				
Training costs				
Parent resource materials				
Consumable Supplies				
Equipment Rental				
Space				
Postage				
Telephone				
Indirect Costs (10% of funding request)				
Other (include detailed description in narrative)				
TOTAL				

Capacity Building Evidence-based Parent Education Personnel Breakout

Staff	Title	Hours/week	Hourly rate	Funding Source
		hours/week		<input type="checkbox"/> Grant Award <input type="checkbox"/> In-Kind <input type="checkbox"/> Cash Match
		hours/week		<input type="checkbox"/> Grant Award <input type="checkbox"/> In-Kind <input type="checkbox"/> Cash Match
		hours / week		<input type="checkbox"/> Grant Award <input type="checkbox"/> In-Kind <input type="checkbox"/> Cash Match
		hours/week		<input type="checkbox"/> Grant Award <input type="checkbox"/> In-Kind <input type="checkbox"/> Cash Match
		hours/week		<input type="checkbox"/> Grant Award <input type="checkbox"/> In-Kind <input type="checkbox"/> Cash Match
		hours/ week		<input type="checkbox"/> Grant Award <input type="checkbox"/> In-Kind <input type="checkbox"/> Cash Match

(add more rows as needed)

Capacity Building Evidence-based Parent Education Grant Proposal Work Plan

Agency:	
Project Title:	
State Date - End Date:	

Project Goal(s) Statement:	
Objective(s):	
Outcome measure(s):	

Activity	Timeframe	Responsible Person	Anticipated Outcomes